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To: Chairman Ken Staton and MVWD Board of Directors  
From: Joseph Davis, General Manager  
Date: January 5, 2016  
Subject: **Request to Transfer an Uninstalled Meter**

**Background**

Pearl Robison purchased a meter connection and tied that meter connection to parcel 041-34-601-018, which is located on Hinkley (Willow Run). The meter was purchased when meters did not have to be installed immediately after purchase. The Robison's have requested to move the meter location to a vacant lot on Navajo Avenue (APN 041-34-801-013).

All of the necessary infrastructure is in place on Navajo Avenue.

Pursuant to District policy, the transferring of an uninstalled meter from one piece of property to another must be approved by the Board of Directors.

Staff would recommend the transfer with the stipulation that the meter be installed within seven days after the approval of the transfer.

**Recommended Motion**

Move to approve the request of Pearl Robison Family Trust to move their meter connection from Hinkley Ave. to Navajo Avenue with the stipulation that the meter will be installed within seven days.