

**MINUTES
MOAPA VALLEY WATER DISTRICT
BOARD OF DIRECTORS MEETING
HELD
TUESDAY, JUNE 11, 2015**

PRESENT: Kenneth Staton
Jon Blackwell (phone)
Randy Tobler

Joe Davis
Lon Dalley
Bryan Mortensen

Byron Mills

Mike Wintz, SNWA

Lindsey Dalley
Ryan Wheeler

Susan Rose
Jeannie Poynor

Vernon Robison

ORDER OF BUSINESS: At 4:05 p.m., Chairman Ken Staton called to order the regular meeting of the Moapa Valley Water District Board of Directors. The agenda items were addressed in the following order:

1. Public Comment (May be limited to five minutes)

None

2. Approval of the Minutes of the previous meeting held May 21, 2015 (For Possible Action)

On motion of Lindsey Dalley and seconded by Randy Tobler, the Board voted 3-0 in favor to approve the minutes of the May 21, 2015 meeting.

3. Approval to fill the Assistant General Manager and Operations Manager positions and approve their revised job descriptions (For Possible Action)

Joe Davis called Jon Blackwell and Ryan Wheeler so they could participate in the meeting by speaker phone.

Joe reminded the Directors that at last month's meeting they discussed the idea of putting the two superintendent positions on hiatus and filling the Assistant General Managers and the Operation's Manager positions. Joe recommended moving Lon to Assistant General Manager which would be a salary position of \$85,000. He also recommended moving Bryan to the Operations Manager position. Bryan would stay on the hourly pay scale. Joe provided the Directors with a breakdown of what Lon and Bryan's current wages are.

Lon Dalley	\$86,692.22 (\$75,879.79 + \$8,612.43 OT + \$2,200 Bonus)
Bryan Mortensen	\$89,599.14 (\$75,879.79 + \$11,519.35 OT + \$2,200 Bonus)

Joe also provided the Directors the two revised job descriptions. One of the things that Randy Tobler wanted to make sure was covered in the Assistant General Manager's job description was financial training so Joe made sure that it was in there.

On motion of Chairman Staton and seconded Jon Blackwell, the Board voted 4-0 in favor to approve the updated job descriptions for the Assistant General Manager and the Operations Manager, move Lon Dalley to the Assistant General Manager position with a salary of \$85,000 and move Bryan Mortensen to the Operations Manager position. Lindsey Dalley abstained.

4. **Approval of the amended Southern Nevada Water Authority Agreement (For Possible Action)**

Byron Mills met with Southern Nevada Water Authority and they negotiated and revised the 2009 agreement. The other two agreements have not changed since they were last reviewed by the Board. We were going to act on them today but since SNWA isn't going to be acting on them until July, Joe and Byron talked about having a special meeting in a couple of weeks to approve the revised 2009 agreement. Byron wanted to make sure that all of the Board's questions were covered and that we had addressed all of their concerns so this item was tabled.

5. **Manager's Report**

Office Manager – Jeannie Poyner explained that revenues are down a little from last year and expenses are up a little from last year. We've had a lot of extra expenses with the flood repairs and the Arrow Canyon repairs. Cash flows are down a little. It should start to go up now that it's getting hot outside.

Office staff is getting ready for end of year. They're working on the end of the year inventory, getting the books ready for the audit and just trying to get everything wrapped up.

Water Distribution Superintendent – **1) Catherine Lane Project** - Lon Dalley explained that we're getting closer to finishing this project. The NDOT permit is done and we've preformed the work in the NDOT R-O-W. We still have the asphalt work to do. The inspector will let us know what exactly he wants done down there. The project is still online to be done by the middle of June. **2) Discharge Permit** - We had to get another permit thru NDEP Bureau of Pollution Control. This permit is for the discharge of our chlorinated water. It's water that we used to flush the new line and we had to chlorinate it because it was contaminated. We decided to use it for dust control instead of just wasting it. **3) Water Production** – The weather was cooler than normal last month and as a result water production was down a little.

4) Misc- Lon and Bryan attended a one day management training class, he did the monthly total coliform sampling, he's reviewing the policy manuals and had time off for the birth of a new baby boy.

Water Production Superintendent – **1)** We installed one new meter last month. **2)** There were 192 meter register change outs. That's going smooth and it's helping us to provide better customer service by being able to provide data logs to our customers. **3)** We had the usual amount of customer service requests. **4)** We upgraded a couple of meters, setters and service laterals due to leaks. **5)** We had a trial run of changing out the media in the Baldwin Springs arsenic vessels. We had to backwash it, chlorinate it and take samples. Baldwin is up and running now. We had to turn it one because of some issues we had up at Coyote Springs. LVVWD had an issue with an analyzer up there and sent us a bunch of water that hadn't been chlorinated. We're still flushing the line trying to get rid of that water. **4)** Crews are still working on the 2014 flood cleanup. They're out there working on the 8" line between Hidden Valley and Glendale. The water came in and washed out a whole lot of dirt that was covering the line. We will continue to fix stuff as we go. **5)** We had a handful of leaks. **6)** Bryan helped with the flow testing in the Narrows. **7)** Crews spent a big chunk of the day checking for damage on our lines and our facilities after the earthquake. Luckily we didn't have any damage. **8)** Kiley and Nick went down to the CLAVAL factory school in California which is excellent training for our employees.

General Manager – **1) Wildlife Filing** – Joe received a weird phone call from the State Engineers office concerning our wildlife filings. When Joe explained to them that there's nothing in Nevada law that says we can't have them, they told him that we had to have a BLM permit. Joe explained to him that Clark County and SNWA don't have BLM permits so he asked them why we have to have them. He found out that Joe was correct. Then he received another call from them. They are struggling with filings because they're thinking that maybe municipalities shouldn't have wildlife filings. They think only Fish and Wildlife should have them. Joe told them that everyone has them so they can use them for mitigation because F & W is competing with us for water resources. The only way we can do things is to mitigate. Jeff Johnson from SNWA helped Joe answer a lot of the oddball questions that were being asked of him. Joe got a hold of our water rights guy so he can help us fight this since we are within Nevada law. **2) Vanguard Repairs** – Crews have completed the Country Lane three lateral replacements and are moving to the Moapa Indian Reservation. Staff requested quotes to perform the asphalt sealing in Country Lane but they came in after the agenda had been posted. It will be on next month's agenda. Current expenditures on Vanguard replacement totals \$94,436.44. **3) Engineering RFQ Review** – Staff received responses to the District's request for qualifications. The review committee recommended four firms to be added to the District's engineering firm list. The four firms are Bowen Collins, Forsgren, Sunrise, and Bulloch Brothers. (Ryan came into the meeting at the time) **4) National Guard 405th Civil Affairs Battalion** – The 405th Civil Affairs visited the District office. They perform disaster relief aid worldwide. The reason for their visit was concerning the September flooding. They asked questions about problems we encountered, possible ways to offer help in the future and possible funding that might be available to fix potential inadequacies in the system. **5) Water Resource Plan Review** – Staff will have the review of the resource plan at the July meeting. The review will consist of a short power point

presentation. Joe said that we have 79 square miles in our service territory but when we gps it we actually have 80 square miles of land in our service territory. It's an anomaly but we do have 80 square miles of land. Ryan had a question on some numbers that Joe and Elka from Glorietta Geoscience had looked at. Joe got some help from Dustin originally. He had done some initial stuff for us to help Glorietta out. Joe did get the three pages corrected that had incorrect information in them. He will get those pages to the Directors. **6) AWWA Conference** – Lon and Bryan attended the AWWA Conference in Anaheim. It's a great conference with a lot of classes that deal with management and regulatory issues.

6. Public Comment

None

7. Director's Preference

- **Review Monthly Expenditures (For Information Only)**

Randy Tobler disclosed that he has an interest in a small business that is on the monthly expenditures list.

On motion of Chairman Staton and seconded by Ryan Wheeler the Board voted 4-0 to call a closed-door session at 5:00 pm.

- **Litigation (Closed-Door Session)**

- **Discussion on SNWA's proposed contract modifications (Closed-Door Session)**

On motion of Chairman Staton and seconded by Ryan Wheeler the Board voted 4-0 to reconvene the open-door session at 6:20 pm.

8. Personnel (Closed Door Session)

9. Approval of the July 9, 2015 Board Meeting

The general consensus was to hold the next Board meeting on July 9, 2015 at 4 pm.

10. Public Comment (May be limited to five minutes)

None

11. Adjournment

The meeting adjourned at 6:21 p.m.