

Randy said that he's good with that, his only concern is that he doesn't want to tie management from managing it.

Joe thinks that if it's approved in the budget, and we stay under budget, then he thinks there could be memo for the next meeting that says that as long as we stay under budget then why couldn't we go ahead and get them purchased and then we would let the board know at the next meeting that we purchased it. If it's above the spending limit or what was budgeted, then it would have to be approved by the board.

Byron said we could create that as a policy.

Randy feels like it's creating another layer. He's not here to run the day to day stuff. The board has already had the oversight of it during the budget process and sometimes it does slow it up because we might be slow to pull the trigger.

Joe explained that in this situation if we would have waited until board meeting, we wouldn't have been able to get these meters. We would be waiting until June for them so that's a valid point.

Byron said that at the next board meeting, when we approve the final budget, we'll make sure that the motion includes approval of all items approved in the budget with an obligation to notify the board after the fact or even before if management chooses to make sure the board is aware of the purchase.

On motion of Randy Tobler and seconded by Jon Blackwell, the Board voted 5-0 to approve the Ratification of Purchase Order #5958 to Badger Meter in the Amount of \$31,835.

Lindsey Dalley joined the meeting at 4:12 PM & Ryan Wheeler joined at 4:20 PM.

5) **Manager's Reports**
Office Manager
Assistant General Manager
General Manager

Office Manager –Jeannie Poynor had the financial dashboard, the budget report and the revenues put in their board packets. Cash flows were down in January but were back up in February. Revenues are looking good right now. We're at 71% right now. Expenses are at 48% and we are at 66% thru the year. Revenues for March with the rate increase were \$266,000.

Assistant General Manager- 1) Production - Lon Dalley explained that water production is up. We pumped 58,852,000. 6,723,000 came out of Baldwin and 52,129,000 came out of Arrow Canyon. **2) Arrow Canyon Well #1 Well Level** – There's no change in the well levels. **3) Meter Installs** – No meter installs so far this year. **4) Yamashita Project** – We're just moving meters over right now then we'll do the asphalt work That will be expensive.

Lindsey reminded the other directors that this will give us the ability to back feed when we have an issue.

General Manager – This is the COVID-19 Edition 1) – Risk Minimization & Outbreak Response Plan – The district has a Risk Minimization & Outbreak Response Plan which is a 4 - tier plan. One of the tiers in the plan ties into office operations. We were operating under normal office procedures but after talking to staff we felt that it was prudent with all of the customers that were paying with cash. After we were getting close to shutoff date, we had an individual come in and say that she had been exposed to the Corona Virus, so we went ahead and shut the office. We don't know if she was joking or not. We closed the office and put up plexiglass glass up at the front counter. We will have a new direction in 10 days, and we will figure out what we're going to do as these new bills become due. We have quite a few people that pay with cash. We changed our website statement indicating that the office is closed but we are open for business. If anyone needs to talk to us face to face, they can call and make an appointment. Only one customer at a time is allowed in the office. We also have our restrooms shutdown. **2) Informational Bulletin** – We put an informational bulletin on our website, and it was also run in the MV Progress. The bulletin answered critical questions concerning the continued reliability and operation of potable water resources in the communities, district treatment operations as well as the non—transmittal of COVID-19 through municipal water supplies. **3) – Governor Sisolak** – All of the utilities in the state were contacted and instructed to place their official statement concerning the temporary suspension of customer shutoffs for delinquent and/or non-payment on the State of NV Public Utilities Commission Website. The district complied with the request. Under normal operations we would normally send out over 300 late notices with an average of 45 shutoffs for non-payment per month but this last month we sent 264 late notices. We had 32 individuals that would have been shutoff,

but we didn't shut them off. Those numbers are down from normal numbers. Out of those 32, 14 were customers that were affected by the layoffs because of the virus. We're in the process of assessing of how were going to move forward because the new bills have gone out and they will be due in a couple of weeks. How are we going to be processing those? We have quite a few elderly customers that just don't handle technology very well. They've been coming in our office complaining because they couldn't get ahold of OPD.

We're trying to come up with a plan for this month. We didn't charge anyone the \$25 shutoff fee. The problem is there's nothing we can do if someone doesn't pay their bill. We need to setup payment plans because they are going to have to pay the bill. We won't be forgiving anything; we're just giving them time to pay off their bills. Joe called Warren Hardy to talk to him about that or to see if there was anything else out there to help the people who have been affected by what's going on. We'll see how next month goes and depending on how long this goes for, we'll see how many people are delinquent, how many are on the shutoff list and go from there.

6) Public Comment (May be limited to five minutes)

None

7) Director's Preference

- Review Monthly Expenditures

Randy Tobler disclosed that he has an interest in a small business that is on the monthly expenditures list.

- Discussion Regarding Future Election of Officers

- Litigation (Closed – Session)

- Other Related Water Rights Issues

8) Personnel

9) Approval of the May 21, 2020 Board Meeting

The General Consensus was to have the next board meeting on May 21, 2020.

10) Public Comment (Maybe limited to five minutes)

None

11) Adjournment

The meeting adjourned at 4:32 pm.