

**MINUTES  
MOAPA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
HELD  
THURSDAY, NOVEMBER 17, 2016**

<b>PRESENT:</b>	Kenneth Staton Jon Blackwell Randy Tobler	Lindsey Dalley (absent) Ryan Wheeler
	Joe Davis Jeannie Poynor Bryan Mortensen	Susan Rose Lon Dalley
	Vernon Robison, Moapa Valley Progress Andy Caldwell, Shop with a Cop Mary Staheli	Byron Mills Krista, KB Homes

**ORDER OF BUSINESS:** At 4:04 p.m., Chairman Ken Staton called to order the regular meeting of the Moapa Valley Water District Board of Directors. The agenda items were addressed in the following order:

**1. Public Comment (May be limited to five minutes)**

None

**2. Approval of the minutes of the previous meeting held October 13, 2016 (For Possible Action)**

On motion of Randy Tobler and seconded by Ryan Wheeler, the Board voted 3-0 in favor to approve the minutes of the October 13, 2016 meeting.

**3. Declare Elected Ken Staton who Filed to Represent Overton, Lindsey Dalley who Filed to Represent Logandale & Jonathan Blackwell who Filed to Represent Moapa and who are Running Unopposed at the November 2016 General Election (For Possible Action)**

On motion of Ryan Wheeler and seconded by Randy Tobler, the Board voted 3-0 in favor to declare elected Ken Staton who filed to represent Overton, Lindsey Dalley who filed to represent Logandale & Jonathan Blackwell who filed to represent Moapa and who are running unopposed at the November 2016 General Election.

**5. Three Square Backpack Program – Donation – Bren McClean (For Possible Action)**

Bren McClean was present at the meeting to request a donation for the Three Square Backpack Program.

She is trying to collect enough money to be able to put enough food in 15 backpacks so that 15 kids can take a backpack home with food in it every weekend. This food may be the only food these kids have to eat. She is short about \$100 so she would appreciate any amount the District could donate.

On motion of Ryan Wheeler and seconded by Randy Tobler, the Board voted 3-0 in favor to donate \$100 to the Three Square Backpack Program.

**6. Approve the Request from Mr. and Mrs. Steven Staheli to Move the Water Service from Parcel #041-34-101-047 to Parcel #070-02-101-023, Provided They Have a Clear Title and Pay all Applicable Fees (For Possible Action)**

Mary Staheli was at the meeting to ask the Board if they would allow her son and daughter-in-law to move a meter from parcel #041-34-101-047 to parcel #070-02-101-023.

On motion of Ryan Wheeler and seconded by Randy Tobler, the Board voted 3-0 in favor to approve the request from Mr. and Mrs. Steven Staheli to move the water service from parcel #041-34-101-047 to parcel #070-02-101-023, provided they have a clear title and pay all applicable fees.

**7. Employee Health Insurance (Discussion Only)**

Scott Carson was present at the meeting to go over the renewal for the employee's health insurance for next year. Scott explained that there will be a 5% increase but that is minimal compared to many other companies. The District has a really good plan.

He went over the plan with the Directors and said that he would be willing to meet with all of the employees to explain the plan and answer any questions they might have.

**4. Shop with a Cop – Donation – Andy Caldwell (For Possible Action)**

Andy Caldwell was at the meeting to request a donation for Shop with a Cop. He explained that the three elementary schools here in the valley will choose a total of 16 kids to shop with a cop for Christmas. These kids are chosen because they are good students and good kids that come from families that are struggling financially. The police are trying to raise \$4,000 for the program this year and all of the money will be spent locally.

Jon Blackwell came into the meeting at 4:35 pm.

On motion of Ryan Wheeler and seconded by Jon Blackwell, the Board voted 3-0 in favor to donate \$100 to Shop with a Cop. Randy Tobler abstained.

**8. Approve the Refund of the Service Connections to KB Homes for the Logandale 20 Subdivision in the Amount of \$145,700 and the Water Resource Fees in the Amount of \$37,840 for a total of \$183,540 (For Possible Action)**

Joe explained that we received correspondence from the Nevada Division of Water Resources on September 26, 2012 that DWR was returning the allocated water from the 31 lot Logandale 20 subdivision. KB Homes is the developer of the project. The developer satisfied his requirement for water dedication via the purchase of water resources from the District. The purchases were in accordance with the Water Rights Dedication Ordinance (WRDO). The WRDO has provisions that allow for a refund of water and/or monies should the developer not build the project. The final reversionary map was approved by the County on December 7, 2012. This language is contained in section 12.3 of the WRDO. A copy of that section was available for the Directors review. KB Homes has paid \$37,840 for water resources and \$145,700 for service connections.

Krista from KB Homes was at the meeting to request a refund. She said that they actually only want a refund on the meters and not the water resources. They would like to keep those.

Joe explained that that is something the Board would probably not approve because that means those water resources would be tied up until the developer decides to do something with them. We wouldn't be collecting any revenue on them. We also couldn't prove up on that water because it's not being used.

There was quite a lot of discussion on this by the Directors and they decided that they are going to have to have some time to talk about this and decide what they want to do.

No action was taken.

**9. Manager's Reports**  
**Office Manager**  
**Assistant General Manager**  
**General Manager**

**Office Manager – 1)** Jeannie Poyner included the financial dashboard in the binders. She went over the budget report, the financial dashboard and the revenue report. She said that everything is going well in the office.

**Assistant General Manager – 1) Production –** Lon Dalley explained that the water produced in October was 71,878,955 gallons pulled from Warm Springs. 37,828,243 gallon was pumped out of Arrow Canyon

#1, 22,004,888 was pumped out of Arrow Canyon #2 and 12,045,824 was pumped out of Baldwin. 2) **Meter Installs** – We installed one residential meter last month. 15 meters have been installed this year. Of those 15 meters, one was a banked meter and one was an upgrade. 4) **2017 Ram Crew Cab Truck** – The truck was delivered and the trade-in exchanged on November 1<sup>st</sup>. Lon is driving the new truck & it's really nice. 5) **Arrow Canyon Stand-By 400kW Generator** – The generator was delivered on October 13<sup>th</sup>. Some electrical work needed to be completed before the generator was started-up. Gen-Tech requires the initial start-up be performed by one of their own technicians.

**General Manager- 1) Arrow Canyon Pump Test** – The pump test was completed October 21<sup>st</sup> on the Arrow Canyon #2 well. The well was pumped at a rate of 1400 gallons per minute with no significant connectivity between the two wells. The test pump showed that we can consistently get 1400 gpm which is significantly higher than the 1100 gpm originally reported. Glorieta has identified two possible locations to drill the backup well. Each of the directors had a copy of the full report. 2) **Capital Improvement Plan** – The first progress meeting was November 3<sup>rd</sup> to help calibrate the water model with current operational parameters. Joe Phillips will be at the December 2<sup>nd</sup> meeting to go over the initial findings and answer any questions the directors might have. 3) **Water Pac Donation/Servline** – National Rural Water contributes money each year to campaign funds of our congressional leaders who help advance the rural water industry cause. Joe asked the Directors if they would be interested in donating a \$100 a year to this program. The general consensus was to go ahead and donate a \$100/yr to the National Rural Water Association. He provided the directors with the flyer for the Servline insurance. There was some discussion on the insurance and the possibility of the District providing the insurance instead.

4) **Unaccounted Water** – Unaccounted water is at 13%. The insertion meters have been installed in the lines feeding the Moapa tanks. We have modified the meter use tracking to more accurately depict water loss. No major water leaks have been found. Meter flow testing has resumed with the help of Henderson Utilities. Staff continues to investigate the problem. 5) **Nv Rural Water Conference** - NvRWA annual training and technical conference is March 14-16 in Reno. Joe provided the Directors with a note from the Executive Director that was published in this month's issue of Water Logged.

**10. Public Comment (May be limited to five minutes)**

None

**11. Director's Preference  
- Review Monthly Expenditures**

Randy Tobler disclosed that he has an interest in a small business that is on the monthly expenditures List.

On motion of Chairman Staton and seconded by Jon Blackwell the Board voted 4-0 to call a closed-door session at 5:30 pm.

- **Litigation (Closed-Door Session)**

**12. Personnel (Closed-Door Session)  
- Employee Christmas Bonus (Discussion Only)**

On motion of Chairman Staton and seconded by Jon Blackwell the Board voted 4-0 to reconvene the open-door session at 5:45 pm.

**13. Approval of the December 2, 2016 Board Meeting**

The general consensus was to hold the December Board meeting on Friday, December 2<sup>nd</sup> at 3 pm.

**14. Public Comment (May be limited to five minutes)**

None

**15. Adjournment**

The meeting adjourned at 5:47 pm.