

**MINUTES
MOAPA VALLEY WATER DISTRICT
BOARD OF DIRECTORS MEETING
HELD
FRIDAY, DECEMBER 4, 2009**

PRESENT: James Robison
Robert Jones
Kenneth Staton
Brad Huza
Ken Bessey
Byron Mills
Guy Doty
Glen Hardy (absent)
Susan Rose
Ryan Wheeler

ORDER OF BUSINESS: At 4:00 p.m., Chairman James Robison called to order the regular meeting of the Moapa Valley Water District Board of Directors. The agenda items were addressed in the following order:

1. Approve the minutes of the previous meeting held on November 12, 2009 (Action Item)

On motion of Ken Staton and seconded by Bob Jones, the Board voted 4-0 in favor to approve the minutes of the previous meeting.

2. Public Comment

3. Approval of the construction management services proposal from Forsgren Associates for the construction of the Intermediate Booster Station for a cost not to exceed \$36,000. (Action Item)

Mr. Huza explained that Staff has received a proposal from Forsgren Associates (FA) to provide construction management services for the Intermediate Booster Station Upgrade project.

Due to the size and complexity of the project, Staff did not go through a formal "Request for Proposal for Professional Services" process. Rather solicited and received a proposal from a firm that is qualified and local.

FA provided a proposal for construction inspections, shop drawing review, materials testing and surveying layout for a cost not to exceed \$36,000. This equates to approximately 5% of the construction costs, which is within industry standards.

Mr. Huza recommended retaining Forsgren Associates in Mesquite, Nevada for construction management in the amount not to exceed \$36,000 for the Intermediate Booster Station Upgrade project.

On motion of Bob Jones and seconded by Guy Doty, the Board voted 4-0 in favor to accept the proposal from Forsgren Associates for construction management services in the amount not to exceed \$36,000 and instructed Staff to enter into a professional services contract for the same.

4. Award a construction contract to Harbor Company, Las Vegas, Nevada for the construction of the Intermediate Booster Station in the amount of \$676,350 (Action Item)

On November 14, 2009, Staff received five bids from qualified contractors for the "Intermediate Booster Station Upgrade" project.

The bid results are as follows:

1. Harbor Company	\$676,350.00
2. Preferred Contracting	\$756,185.00
3. Trade West Construction	\$767,767.00

- 4. Longview Construction \$775,000.00
- 5. Eagle View Contractors \$682,354.00

As may be viewed, the results of the bids were very competitive. Upon checking references and conversations with the low bidder, Mr. Huza felt the Harbor Company is the lowest responsible bidder for the Intermediate Booster Station Upgrade project. The Engineer's estimate was \$457,000.

Mr. Huza would recommend award of the contract to Harbor Company, Las Vegas, Nevada.

Pending Board approval, the anticipated schedule for the project is:

Issuance of the Notice of Award:	December 7, 2009
Issuance of the Notice to Proceed	December 15, 2009
Start Construction	January 4, 2010
Substantial Completion	April 20, 2010
Final Completion	May 10, 2010

On motion of Ken Staton and seconded by Guy Doty, the Board voted 4-0 in favor to accept the bid and award a construction contract in the amount of \$676,350 to the Harbor Company, Las Vegas, NV and instructed Staff to enter into a construction contract for the same.

5. Consider possible purchase and/or lease of a service truck(s) (Action Item)

Mr. Huza reminded the Directors that in the FY 2010 budget, the purchase of a replacement service truck was contemplated. The budgeted amount was \$50,000.00.

The truck to be replaced is Service Truck #2. It has well over 100,000 miles on it and over the past two years has been experiencing an increase in maintenance costs.

Three bids were received and are as follows:

<u>Company</u>	<u>Base Bid</u>	<u>Crane Option</u>	<u>Total</u>
Terex Utilities	\$62,565.00	\$17,379.00	\$79,944.00
Service Truck Inter.	\$64,775.30	\$14,864.72	\$79,640.02
McCandless Inter.	\$77,670.00	\$17,343.00	\$95,013.00

In review of the overall bids, the cost far exceeds the budgeted amount. Mr. Huza recommended going with the low base bid from Terex Utilities at a cost of \$62,565.

All suppliers bid on a Ford F-550 base truck.

For the Board's consideration, Mr. Huza inquired of the truck suppliers the possibility of a lease option. It is his position that vehicles used specifically for the 340A project should be leased as opposed to an outright purchase.

In consideration of the contemplated start date of April and the lead time for the truck delivery, Mr. Huza would like the Board to consider the additional lease of a service truck for the 340 A project. As interest rates fluctuate on a daily basis, the vendors could not provide an exact interest rate for the lease. The rate and terms would be decided at the time of negotiations. All of the vendors indicated the yearly payment would be in the vicinity of \$19,000 a year.

On motion of Guy Doty and seconded by Ken Staton, the Board voted 4-0 in favor to accept the bid from Terex Utilities for the purchase of a service truck with a utility box for \$62,565.

On motion of Guy Doty and seconded by Ken Staton, the Board voted 4-0 in favor to enter into a lease agreement with Service Truck International for a service truck for the 340A project in an annual payment not to exceed \$19,000.

6. Ratify payment of November Expenditures

On motion of James Robison and seconded by Bob Jones, the Board voted 4-0 in favor to approve payment of the previous month's expenditures.

7. Director's Preference

8. Personnel

9. Approval of January 14, 2010 Board meeting

The general consensus was to hold the next board meeting on January 14th at 4 pm.

10. Adjournment

The meeting adjourned at 5:00 pm.