

**MINUTES  
MOAPA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
HELD  
THURSDAY, SEPTEMBER 10, 2009**

**PRESENT:** James Robison  
Robert Jones  
Kenneth Staton  
Brad Huza  
Joe Davis  
Bryan Mortensen  
Byron Mills  
Vernon Robison, MV Progress

Guy Doty (absent)  
Glen Hardy  
Susan Rose  
Ken Bessey  
Wendy Mulcock, MV Youth Football

**ORDER OF BUSINESS:** At 4:03 p.m., Chairman James Robison called to order the regular meeting of the Moapa Valley Water District Board of Directors. The agenda items were addressed in the following order:

**1. Approval of the Minutes of the previous meeting held on August 13, 2009 (Action Item)**

On motion of Glen Hardy and seconded by Bob Jones, the Board voted 4-0 in favor to approve the minutes of the previous meeting.

**2. Public Comment (May be limited to five minutes)**

**3. Moapa Valley Youth Football – Donation – Wendy Mulcock (Action Item)**

Wendy Mulcock attended the meeting to ask the Board for a donation for the Moapa Valley Youth Football.

She explained that donations will be used to purchase new shirts and safety equipment. The minimum donation for a sponsorship is \$250 but she explained that any amount would be greatly appreciated.

On motion of Glen Hardy and seconded by Ken Staton, the Board voted 4-0 in favor to donate \$100 to the Moapa Valley Youth Football.

**4. Approve service contracts with Energy Labs for compliance testing for a cost of \$4,040 and Silver State Laboratory for coliform testing for a cost of \$3,500. (Action Item)**

Mr. Huza explained that water quality testing has become a larger part of operations in recent years. With the addition of the arsenic treatment, Staff felt that it was necessary to move toward an annual contract for laboratory services. Staff solicited quotations from qualified and certified laboratories. The request for quotation was structured such that labs proposing on providing total coliform tests had to be within 70 miles of the water district. These samples have to remain refrigerated and must be set up within 24 hours of sample gathering. Shipping is not a viable option. Five quotations were received. The recommended laboratory for the coliform testing is Silver States Laboratory, Las Vegas, Nevada. The estimated cost for the total coliform testing is \$3500 per year. It should be noted that Northwest Environmental Laboratory provided a more cost effective price but this lab does not have its certifications in hand. The certifications are

pending. Energy Labs, Billings, Montana was the low quotation for the remainder of the compliance testing. The cost for Energy Labs services is \$4040. Silver States and Energy indicated in their response that the unit cost for testing would be valid for a three year period. All of the above yearly totals are within budget.

A copy of the complete quotation analysis was available for the Director's review.

On motion of Ken Staton and seconded by Glen Hardy, the Board voted 4-0 in favor to accept the quotations and instructed Staff to prepare and execute service contracts with Energy Labs and Silver State Laboratories at the unit prices indicated in the quotation for laboratory services.

**5. Approve contract with Iceberg Air Conditioning for the replacement of two air conditioning / heating units for a cost of \$9,600 (Action Item)**

Mr. Huza reminded the Directors that this year's capital improvement budget provided funds for the first phase of the air conditioner replacement program. The capital improvement plan allowed for \$15,000 for this fiscal year and \$15,000 in FY 11 to complete the project. Staff solicited proposals from local heating and air conditioner contractors. The request for quotation required the contractor to remove and replace 2 – five ton units. The units were to be all electric, have a SEER rating of 13 or greater and be of commercial grade quality. Three responses were received and the results are as follows:

<u>CONTRACTOR</u>	<u>MANUFACTURER</u>	<u>AMOUNT</u>
Rawson Refrigeration	Bryant	\$11,000
Valley Refrigeration	Bryant	\$11,080
Valley Refrigeration	American Standard	\$9,873
Iceberg Air Conditioning	Bryant	\$9,600

The units being replaced are apparently original equipment that was installed with the construction of the building. It is Staff's anticipation that this unit should have a three year payout when considering present repair costs and energy consumption from the existing units.

Staff would recommend accepting the proposal from Iceberg Air Conditioning.

There was some discussion on whether the District should use Rawson (the second lowest bidder) instead of Iceberg but in the end on motion of James Robison and seconded by Ken Staton, the Board voted 3-1 in favor to execute a contract with Iceberg Air Conditioning for the replacement of two air conditioning / heating units for a cost of \$9,600. Bob Jones voted against using Iceberg Refrigeration.

**6. Approve the payment of \$74,508.11 to OPD#5 for the upgrade of electrical service at the intermediate booster station. (Action Item)**

Mr. Huza explained that as part of the 340A project, it is necessary to upgrade the electrical facilities at the intermediate booster station. OPD #5 engineering has provided an estimate for the upgrades necessary to accommodate the new pump.

The upgrade includes an increase in service size, transformer, and connection fee costs. The total cost for the upgrade is estimated to be \$74,508.11.

It is Mr. Huza's understanding that OPD#5 will start on the project as soon as payment is received.

Staff recommends approval of the estimate.

On motion of Glen Hardy and seconded by Bob Jones the Board voted 4-0 to approve a payment to OPD#5 in the amount of \$74,508.11 for the upgrade of electrical service at the intermediate booster station.

## 7. Manager's Report

**Senior Accountant – Monthly Budget Report** - Ken Bessey reviewed the monthly budget report with the Directors. He explained that the report is only for the first month of the fiscal year.

Ken explained that 158 payments went thru the credit card terminal in August for a total of \$17,000. There were 66 payments made online that totaled \$6,871. The acceptance of credit cards has helped lower the amount of shutoffs for non-payment.

Ken informed the Directors that he is still working on the audit.

**Water Production Superintendent** – Bryan Mortensen provided each Director with a chart showing the monthly diversions for the last two years. He explained that diversions have gone down a little since it's started to cool off. Total diversions for August were 131 million gallons with a daily average of 4.2 million gallons. July 2009 diversions were 135 million gallons with a daily average of 4.3 million gallons.

Last month the water production staff worked on the following items:

- 1) Installed and started-up new chlorinator at Baldwin Springs
- 2) Completed 60 meter inspections for Sequence 2
- 3) Took care of 13 customer service requests

**Water Distribution Superintendent** - Joe Davis informed the Directors that three meters were removed from the distribution system. One was in Logandale and two in Overton.

District crews began spotting the up and down stream plumbing on meters located between Bonelli and Robbin's Nest on Main Street. With the sewer system upgrade on the horizon, staff decided this would be the time to do planned system upgrades in the area. District crews did a great job. The District should be ready when the County starts on the sewer line.

No meters or hydrants were installed last month.

A standpipe on Gubler west of Taylor was hit by a vehicle. The person who hit it notified the office. She will be billed for the repairs.

**General Manager- 1)** Work on the dechlorination facility is progressing along as scheduled.

- All of the pipeline has been installed and hydrostatic testing has been completed.
- The discharge structure has been completed. The building foundation is complete.
- The delivery of both buildings is scheduled for September 14<sup>th</sup>.
- The project is scheduled to be completed by late September.

SNWA has indicated that the anticipated start date for the pump test has been moved back to late winter / early spring of 2010. **2) Intermediate Booster Station** – The design of the intermediate booster station is at the 75% level. Bowen, Collins and Associates has completed data gathering on the pipeline and has issued a draft design report on the condition of the existing pipelines. Bid documents are scheduled to be completed by late September. The bid opening is scheduled for late October with a presentation of bids to the Board at the November meeting. It should be noted that Bowen and Collins is approximately 45 days behind schedule. **3) Small**

**Water Main Replacement** – Surveyors have completed the required field work for the FY 2010 Small Water Main Replacement Project. Upon completing the necessary surveys, the construction plans and specifications will be prepared in house. Staff has started plan preparation. The plans should be completed and necessary approvals obtained by late Fall. **4)**

**Upcoming Board Meetings** – Mr. Huza asked the Board if they would be interested in having a field tour of the dechlorination facility and the new control building at the Moapa Tank site prior to the October board meeting. It was decided to have the tour in November since neither James Robison nor Bob Jones would be at the October meeting. The annual report and the rate setting for 2010 will also be done in November.

**8. Ratify payment of August Expenditures**

On motion of Ken Staton and seconded by Glen Hardy, the Board voted 4-0 in favor to ratify payment of the August expenditures.

**10. Director's Preference**

**11. Personnel – Closed Door Session**

**12. Approval of the October 10, 2009 Board meeting**

On motion of James Robison and seconded by Ken Staton, the Board voted 4-0 in favor to approve the October 8, 2009 Board meeting. James Robison and Bob Jones will not be at the meeting.

**13. Adjournment**

The meeting adjourned at 4:45 p.m.